

VILLAGE OF LOMIRA  
425 WATER STREET  
LOMIRA, WI 53048  
920-269-4112

Building Inspector: **Susan Leahy** of Kunkel Engineering Group  
107 Parallel Street  
Beaver Dam, Wi 53916  
Office: 920-356-9447  
Cell: 920-210-6351  
Fax: 920-356-9454  
Email: sleahy@kunkelengineering.com

Susan is available upon appointment only!

**Necessary Information to File for a building Permit:**

1. Two sets of plans
2. Two plot plans or plats of survey, showing elevations, setbacks, drainage and erosion control
3. Two copies of Thermal Performance (heat loss calculations)
4. Completed application, including contractor's certification numbers and signed cautionary statement to owner

**Types of Work Requiring One or More Permits:**

1. New structures, including sheds
2. Install or replace fencing, siding, windows or skylights
3. Relocate or replace fireplaces, chimneys, furnaces or air conditioners
4. Remodel, relocate walls, plumbing fixtures, windows or subfloor
5. Construct or replace deck or swimming pool
6. Upgrade electric service equipment or added circuitry

**Permit Fees For Common Projects:**

Call Susan with questions or if project is not listed.

Fees will be verified by the Inspector.

Permits are processed by mail or by appointment.

Applications must be complete!

Install or replace fencing - \$40

Sheds or garages - \$40

Siding, windows or skylights - \$5/\$1000 (\$40 minimum)

Relocate or replace fireplaces - \$40 or \$50, depending on type

Chimneys - \$40

Furnaces and/or air conditioners - \$50 each

Remodel, relocate walls, plumbing fixtures, windows or subfloor - \$5/\$1000 (\$40 minimum)

Construct or replace deck \$5/\$1000 (\$40 minimum)

Swimming pool - \$40

Upgrade electric service equipment or added circuitry - \$85

New structures – based on square footage – contact Inspector

CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS

(Part of Ply 4 for Applicants)

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under §101.654(2)(a), the following consequences might occur:

- a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit.
- b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Applicant's Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

**KUNKEL  
ENGINEERING  
GROUP**  
(920) 210-4135  
(920) 356-9447

**WISCONSIN UNIFORM BUILDING  
PERMIT APPLICATION**

Application No. \_\_\_\_\_

PROJECT: \_\_\_\_\_

**PERMIT REQUESTED**  Constr.  HVAC  Electric  Plumbing  Erosion Control Other: \_\_\_\_\_

Owner's Name	Mailing Address		Tel.
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address	Tel. FAX#
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address	Tel. FAX#
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address	Tel. FAX#
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address	Tel. FAX#

**PROJECT LOCATION** Lot area \_\_\_\_\_ Sq. ft. \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, of Section \_\_\_\_\_, T \_\_\_\_\_ N, R \_\_\_\_\_ E (or) W

Building Address \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Lot No. \_\_\_\_\_ Block No. \_\_\_\_\_

Zoning District(s) \_\_\_\_\_ Zoning Permit No. \_\_\_\_\_ Setbacks: Front \_\_\_\_\_ ft. Rear \_\_\_\_\_ ft. Left \_\_\_\_\_ ft. Right \_\_\_\_\_ ft.

<b>1. PROJECT</b> <input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Raze <input type="checkbox"/> Addition <input type="checkbox"/> Move <input type="checkbox"/> Other:	<b>3. OCCUPANCY</b> <input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Garage <input type="checkbox"/> Other:	<b>6. ELECTRICAL</b> Entrance Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead	<b>9. HVAC EQUIPMENT</b> <input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Basebd/ Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Cond. <input type="checkbox"/> Other:	<b>12. ENERGY SOURCE</b> Fuel Nat Gas LP Oil Elec Solid Solar Space Htg <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Water Htg <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Dwelling unit has 3 kilowatt or more in electric space heating equipment capacity.			
<b>2. AREA INVOLVED</b> Unfin. _____ Sq Ft Bsmt _____ Sq Ft Living Area _____ Sq Ft Garage _____ Sq Ft Deck _____ Sq Ft	<b>4. CONST. TYPE</b> <input type="checkbox"/> Site-Built <input type="checkbox"/> Mfd: (WI UDC <input type="checkbox"/> U.S. HUD	<b>7. FOUNDATION</b> <input type="checkbox"/> Concrete <input type="checkbox"/> Masonry <input type="checkbox"/> Treated Wood <input type="checkbox"/> Other:	<b>10. SEWER</b> <input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit No.:	<b>13. HEAT LOSS</b> _____ BTU/HR Total Calculated Envelope and Infiltration Losses ("Maximum Allowable Heating Equipment Output" on Energy Worksheet; "Total Building Heating Load" on WIScheck report)			
	<b>5. STORIES</b> <input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other: <input type="checkbox"/> Plus Basement	<b>8. USE</b> <input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other:	<b>11. WATER</b> <input type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well	<b>14. EST. PROJECT COST</b> \$ _____			

I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate.

**APPLICANT'S SIGNATURE** \_\_\_\_\_ **DATE SIGNED** \_\_\_\_\_

**APPROVAL CONDITIONS** This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROJECT DESCRIPTION:** \_\_\_\_\_ Municipality Number of Dwelling Location \_\_\_\_\_

<b>FEES:</b>	<b>RECEIPT</b>	<b>WIS PERMIT SEAL #</b>	<b>PERMIT ISSUED BY:</b>
Project \$ _____ Zoning \$ _____ Wis. Permit Seal \$ _____ Other \$ _____ Total \$ _____	Received: _____		Name _____ Date _____ Tel. _____ Cert No. _____

# SITE PLAN

Applicant Name \_\_\_\_\_

Site Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Phone number \_\_\_\_\_

Signature \_\_\_\_\_

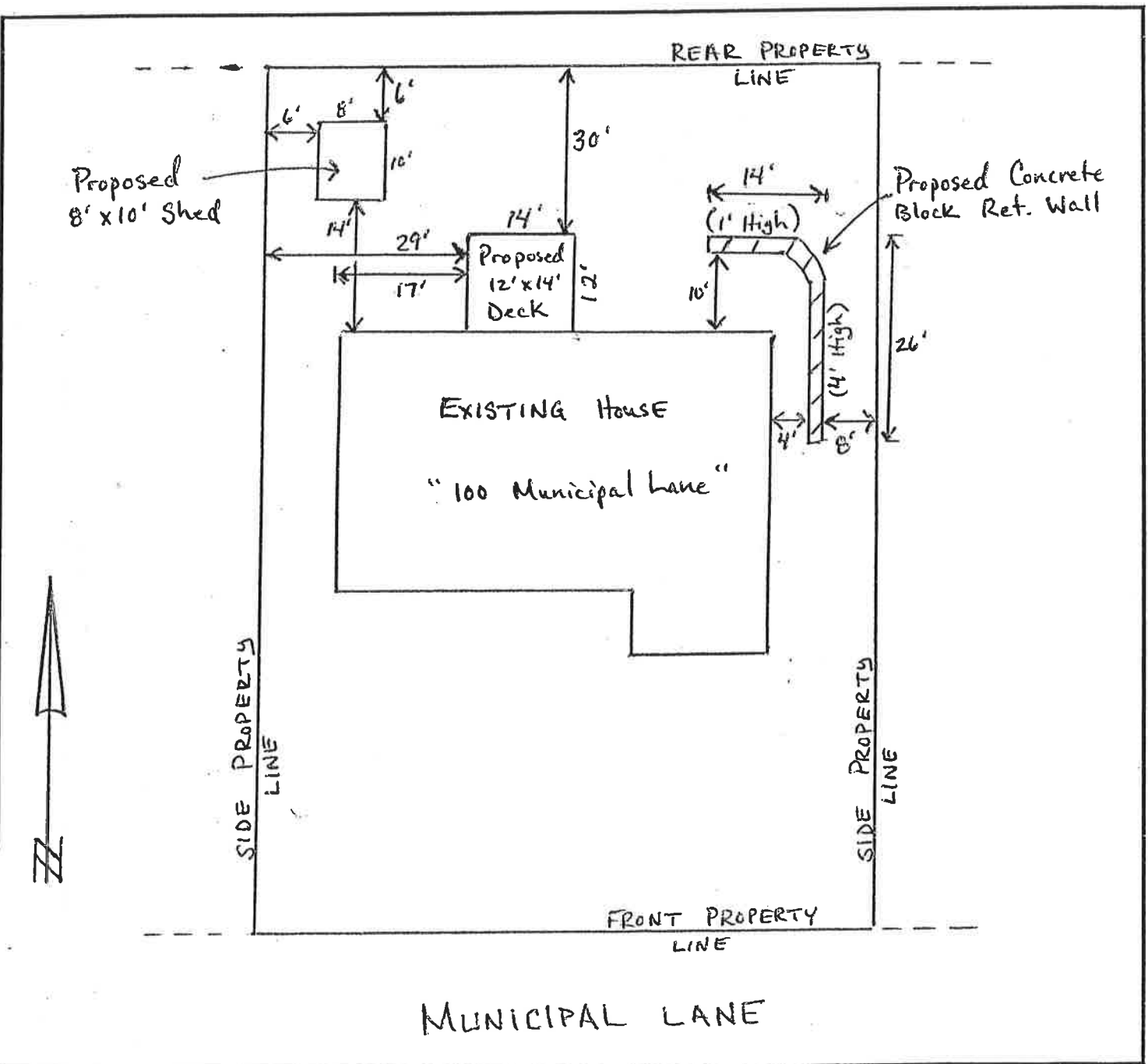
Date \_\_\_\_\_

Description of proposed construction 8' x 10' Wooden Shed with asphalt shingles and vinyl siding;  
12' x 14' Wooden Deck; Concrete Block Retaining Wall

Site Plans must show: 1) all structures located on property 2) proposed new construction showing distances to existing structures and to property lines 3) adjacent street name(s) 4) north arrow 5) legend or description of structures and proposed construction

All detached accessory structures must be in the rear yard and at least 6 feet from all property boundaries.

EXAMPLE



# SITE PLAN

Applicant Name \_\_\_\_\_

Site Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Phone number \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Description of proposed construction \_\_\_\_\_

Site Plans must show: 1) all structures located on property 2) proposed new construction showing distances to existing structures and to property lines 3) adjacent street name(s) 4) north arrow 5) legend or description of structures and proposed construction

All detached accessory structures must be in the rear yard and at least 6 feet from all property boundaries.

